

SW 100



Personal Public Service Number

PPPS



Department of Social and Family Affairs
An Roinn Gnótháí Sóisialacha agus Teaghlaigh
www.welfare.ie

Your Personal Public Service Number

The Personal Public Service number (PPS No.) is your unique reference number to help you to access benefits and information from public service agencies quicker and easier. This includes services such as Social Welfare, Revenue, Public Healthcare and Education.

Note

The PPS number in itself does not convey any rights to residency, employment or benefits in Ireland where other conditions apply.

What do you need your PPS No. for?

Your PPS No. is already being used for a wide variety of public services and more will be added in the future.

You will need your PPS No. now for:

- Employment
- All Social Welfare Services
- Free Travel Pass
- Pupil ID
- Public Health Services – including Medical Card and Drugs Payment Scheme
- Child Immunisation
- Revenue Schemes - including Taxation and Mortgage Interest Relief
- Housing Grants
- Driver Theory Testing and Driver Licences.

How To Know If You Have a PPS No.

The PPS Number was formerly called the RSI number. If you already had an RSI number it won't change - just the name is different.

A PPS No. has already been issued to you if:

- You were born in Ireland in 1971 or after
- You have ever worked in Ireland since April 1979
- You are receiving a Social Welfare payment
- You are participating in the Drugs Payment Scheme.

How To Find Your PPS No.

PPS Numbers are printed on the following documents:

- Letter of Notification
- Social Services Card
- Drugs Payment Card
- P60
- P45
- Tax Assessment
- PAYE Notice of Tax Credits
- Temporary Payment Card.

Most Social Welfare Pensions and Payment Books and all current letters from Revenue or Social Welfare Offices also contain PPS Numbers. If you have any of these documents you can find your PPS No. on them.

If not, simply call to your Local Social Welfare Office and they will find your number for you.

How To Get A PPS No.

Only a designated Social Welfare Office can issue you with a PPS No. You should contact your local Social Welfare Office to find details of the designated office in your area. You will find their contact details in the State Directory section of your phone book or the golden pages. In order to get a number you will need to fill out an application form and provide proof of your identity. This is to ensure a person receives only one PPS No.

If you are Irish you will need to bring the following:

- Birth Certificate issued by the General Registrars Office (GRO) or the old Long Form Birth Certificate

and

- Photographic ID such as your Passport or Driving Licence

and

- Evidence of address such as a Household Bill in your name.

(If you present an Irish Passport but were born abroad you should bring either your "Certificate of registration of a foreign birth" or birth certificate from your country of birth)

If you are from the UK or Northern Ireland you will need:

- Your Passport or Birth Certificate and Photographic ID

and

- Evidence of address

If you are from any other country in the EU/EEA you will need:

- Your Passport or National Identity Card

and

- Evidence of address in Ireland

If you are from outside the EU/EEA you will need:

- Your Passport or Immigration Card

and

- Evidence of address in Ireland

Numbers for Children

Children born in the Republic of Ireland are now automatically allocated PPS Numbers once the birth is registered with the GRO (General Registrars Office) within three months.

You should contact your local Social Welfare Office if your child is under 16 years of age and was born outside the Republic of Ireland.

Future Developments

The use of the PPS No. allows public services to be more customer centred with less red tape.

It also provides the foundation for the future integration of public services and will improve the delivery of public services by providing more services on-line and over the phone. This is part of the eGovernment policy being pursued by the Reach Agency (www.reach.ie).

The future benefits for the citizen will include a fast and secure access to the full range of public services, reduced form filling and better service delivery.

Security

Any document which shows your PPS No. especially your Social Services Card, should be kept secure as you will need the number when accessing public services.

Information on whether a particular person or organisation is entitled to ask you for your PPS number can be found:

- on our website at www.welfare.ie/topics/ppsn/rou.html,
or
- by phoning this Department at (01) 704 3281,
or
- by sending an email to us at cis@welfare.ie.

“The Department of Social and Family Affairs
keeping you informed....”

100K 03-08

Edition: March 2008

For more information contact your local Social Welfare Office.

Issued by:
Information Services
Department of Social and Family Affairs
Social Welfare Services, College Road, Sligo.

Telephone: (071) 91 93313
LoCall: 1890 66 22 44 (from the Republic of Ireland only)
Website: www.welfare.ie

This leaflet is intended as a guide only, and does not purport to be a legal interpretation.